

• **LOCATION:**

The Carolyn E. Wylie Center
for Children, Youth & Families
4164 Brockton Avenue
Riverside, CA 92501
Parking is available behind the
building and below.

• **DATE/TIME:**

January 12, 2011
5:30pm - 8:30pm

• **COST:**

\$40 for NRC Members
\$60 for all other participants



CLASS INSTRUCTOR

As CEO of Williams Diversified Services, Gitta and her associates provide professional, efficient consulting and document preparation services that are tailored to meet the needs of individuals and organizations in the nonprofit and for profit arenas. Professional training and expertise allow Gitta to provide a variety of quality services. Therefore, Williams Diversified Services is designed to guide and assist customers to the most appropriate paths to achieve excellence.

Gitta has a B.A. Degree in Journalism, a M.A. in Educational Administration, and has achieved certifications in Grant Development and Management, Conflict Resolution, Toastmasters Competent Communicator, Competent Leader and Cognitive Coaching. She has served over 23 years in the education field and has received numerous awards for her outstanding service to children, families and communities.

TO REGISTER

Contact Malaquias Ponce
Phone: 951.329.4736
mponce@vcrivco.org

Tips & Tools to Starting a 501(c)3 Nonprofit Organization

Course Objectives

Join us for this three hour workshop to learn the steps in becoming a 501(c)3 nonprofit organization. This workshop will cover topics such as:

- Why apply for 501(c)3 status?
- Who is eligible for 501(c)3 status?
- What responsibilities accompany a 501(c)3?
- What are the proper steps to apply for 501(c)3 tax exempt status?

This workshop will also cover important steps to think about before starting your nonprofit organization.



The Nonprofit Resource Center is
partnered with United Way of the
Inland Valleys

The Nonprofit Resource Center is
proud to announce its status as a
Foundation Center
Cooperating Collection.

Check us out online:



www.vcrivco.org/resourcecenter

