



Basic Grant Writing 101



LOCATION:

The Carolyn E. Wylie
Center for Children,
Youth & Families
4164 Brockton Ave.
Riverside, CA 92501

Parking is available
behind and below the
building.

DATE/TIME:

January 19, 2011
10am - 1pm

COST:

\$40 for NRC Members
\$60 for all other
participants

TO REGISTER:

Contact Malaquias Ponce
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The Nonprofit Resource Center is partnered with:



The Nonprofit Resource Center is proud to announce its
status as a Foundation Center Cooperating Collection.



The Nonprofit Resource Center is a Program of the
Volunteer Center of Riverside County



Overview

This course is designed for nonprofit organizations that have very little experience with grant writing and preparation.

In this class participants will learn how to prepare organizational documents such as budgets, financial statements and board of director's profiles.

Participants will learn about the different types of grants available such as project, program, general operating and continuation funding. Each type of funding will be explained and participants will learn how to best frame their proposal to potential funders. Participants will also learn how to research potential funders and identify the best funders for their organization, such as family foundation, corporate foundations and government sources. Research includes reviewing funder's profiles as well as learning how to find information on who organizations are historically giving to by learning how to review an IRS 990 form.

Lastly, participants will learn how to prepare a grant application and be able to identify all of the required attachments and additional materials typically requested in grant applications.

Class Instructor

Melissa Diels is the owner of Written for You, which provides grant writing and research services to non-profit organizations. Written for You has been serving nonprofit organizations within southern California for nearly two years.

She assists nonprofit organizations with meeting their fundraising and operational goals by raising project, capital and strategic planning funds through grant writing and applications. She is experienced in researching and identifying potential funders for organizations and preparing the applications or proposals. Melissa serves as a consultant to many nonprofit organizations by acting as an extension of their staff providing grant writing and research services. She works with several organizations on an on-going basis managing upcoming deadlines and coordinating and writing their grant applications and proposal submittals.

Melissa has worked with several different types of nonprofit organizations whose services include: international feeding programs, domestic violence and prevention services, autism and health services, youth music and symphony programs, housing and homeownership services and churches.



Check us out online:

www.vcrivco.org/resourcecenter

